



GANPAT PARSEKAR COLLEGE OF EDUCATION

(Affiliated with Goa University and Recognized by NCTE)

Vidya Sankul, Bhom Plateau, Harmal, Pernem, Goa 403425

ABOUT COLLEGE WELFARE FUND –

- The corpus will be generated by schematic and voluntary contribution from the salary of each staff of GPCOE, based on their pay scale commencing in September 2022.
- The fund will be managed in a separate bank account.
- The signatories for the fund allocation would be the chairman of the institution and the principal.
- The student welfare committee and the subcommittee will administer the utilisation and disbursal of the fund.
- A statement with cash inflow, and outflow (student-wise), will be displayed quarterly.
- Year to be read as Academic year.

1. A. UTILIZATION OF THE FUND FOR STUDENTS –

- Reimbursement of 50% of tuition fees to 10 students, following set procedure, each academic year. (Disbursal up to a total of Rs.30,000)
- To cover health-related issues of the needy student. (Disbursal up to a total of Rs.15,000)
- Department wise scholarship for the student who stand in merit of GUART or clears CUET or other national entrance exams. (Disbursal up to a total of Rs.25,000)
- To felicitate Divyang or financially weak students getting accolades for the college in Sports/ Cultural/ NCC/ Academics in any event at national or state level, organised by Government body. (Rs.1000 at state level and Rs.2000/- at National Level, Disbursal up to a total of Rs.15,000/-)

- For providing interest-free need based , temporary loans to the students. (E.g. Hostel fees, to purchase books, uniform, bus pass, college fees, examination fees, entrance exam fees, for registering swayam courses etc. Maximum of Rs.25,000/- allotted a year)
 - a. Student should return the availed loan amount in minimum 12 months and maximum of 24 months. (Span can be extended in special cases)
 - b. Students need to submit the payment receipt for the purpose they had taken.
- To organise staff welfare programme. (Disbursal up to a total of Rs.10,000/-)
- For any other cause as may be deemed appropriate by the Committee from time to time.
- **ANY OTHER:** (Disbursal up to a total of Rs.20,000/-)
 - a. The demise of the earning family member
 - b. Divorce of parents of the needy students
 - c. To support participation in various events at the state / National level or any other event which will bring fame to the Institute etc. wherein the prior budget is not available/the budget has a shortage of funds.

B. FREQUENCY OF ASSISTANCE –


- No student will receive assistance more than two times in the course of four-year program.
- Grant of the amount is at the total discretion of the Committee depending upon the availability of the funds and the requests of the students.
- Misuse of the facilities granted from the Students' Welfare Fund will render the student liable to severe disciplinary action.

C. PROCESS FOR UTILISING THE FUND-

- The student will be required to make an application to the committee as per the prescribed format. All documents in support of the request will have to be attached.
- The Convenor of the Fund shall call a meeting of the Committee for considering the requests received.
- The recommendations of the Committee, including quantum of assistance, shall be documented and approved/not approved for grant/disallowance of assistance and communicated to the student (s) accordingly,
- Every year the committee shall get the accounts of the WF audited.
- Any item not covered by the above rules will be decided by the Students' Welfare Committee.

2. A. UTILIZATION OF THE FUND FOR COLLEGE –

- An amount of Rs.10,000/- to be provided for the training of non-Teaching staff.
- A maximum of Rs.10,000/- will be disbursed for a year towards innovation cell as a seed money.
- For the felicitation of staff and during superannuation an amount of Rs.1,000/- will be kept annually.
- Rs.5000/- will be kept aside annually towards Saraswati Pooja to held in every 4 years.
- Committee upon a meeting with other staff members will finalise the utilization and limit of the amount to be disbursed.


Mr. Pritesh Naik
Convenor

College Welfare Fund Committee

Sr. no.	Name	Position	Signature
1.	Dr Pandurang pandit	Chairperson	
2.	Mr. Pritesh Naik	Convenor	
3.	Ms. Kavitha Nair	Member	
4.	Ms. Siena Fernandes	Staff Teaching Secretary:	
5.	Mr. Shiva Naik	Staff Administration Secretary:	

APPLICATION FOR GRANT OF FINANCIAL ASSISTANCE FROM WELFARE FUND

NAME

CLASS..... YEAR ENROLMENT
NUMBER

ADHAR CARD NUMBER PHONE.....

FATHER NAME

PROFESSION.....

MOTHER NAME

PROFESSION.....

ANNUAL INCOME OF THE FAMILY.....

NUMBER OF DEPENDENTS IN THE FAMILY

WHETHER STAYING IN PG Y/N

WHETHER ANY OTHER SCHOLARSHIP AVAILED LAST
YEAR.....

IF YES, NAME OF THE SCHOLARSHIP

AMOUNT.....

REASON FOR APPLYING FOR WELFARE FUND

IF THE AMOUNT BE REIMBURSED Y/N

DECLARATION

I hereby declare that the information given above is true and correct to the best of my knowledge.

SIGNATURE OF THE PARENT

NAME

SIGNATURE OF THE APPLICANT

NAME

STUDENT PERFORMANCE RECORD

Percentage in last semester exam

Attendance percentage

General conduct Good/ satisfactory/ defaulter

Name and Signature of Sr. Supervisor

Name and Signature of Convenor, student's attendance

Name and Signature of recommending teacher

RECOMMENDATION

CONVENOR

MEMBERS 1.

2.

3.

PRINCIPAL SIGN WITH STAMP

S. No.	Proposed Amount Disbursal (Rs)	Reason
1		
2		
3		
4		
5		