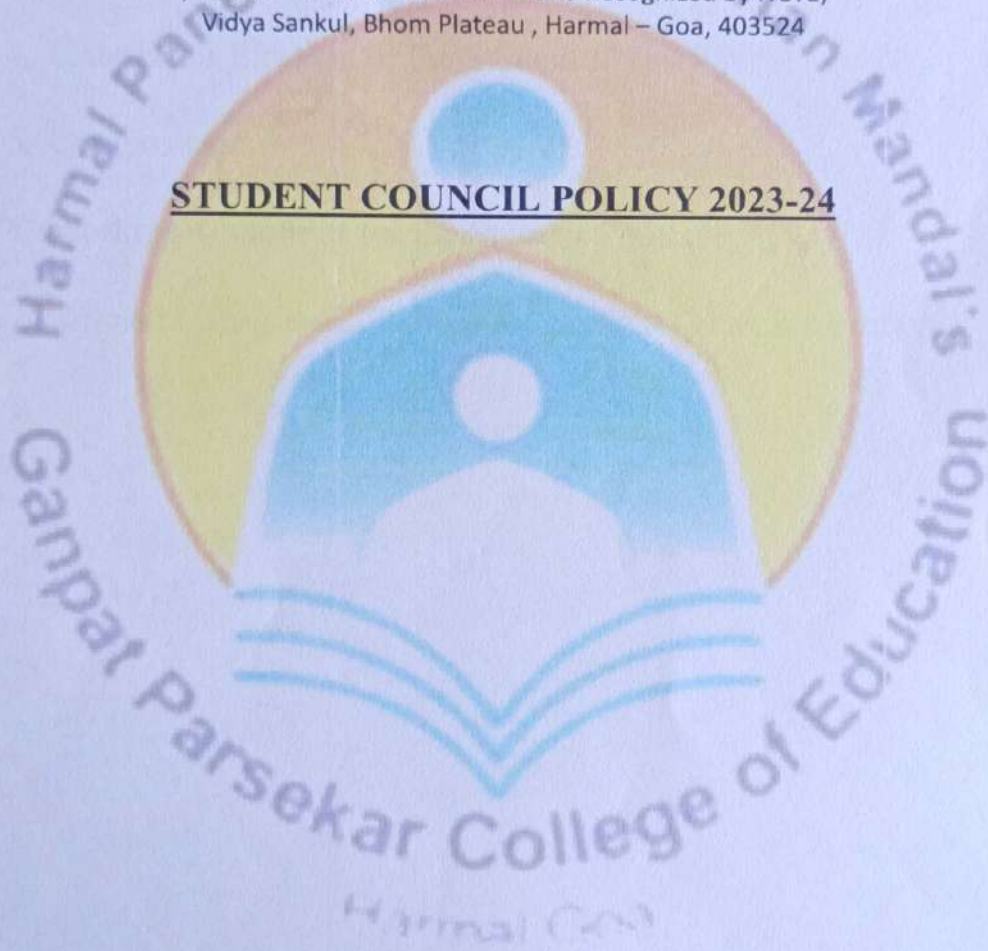




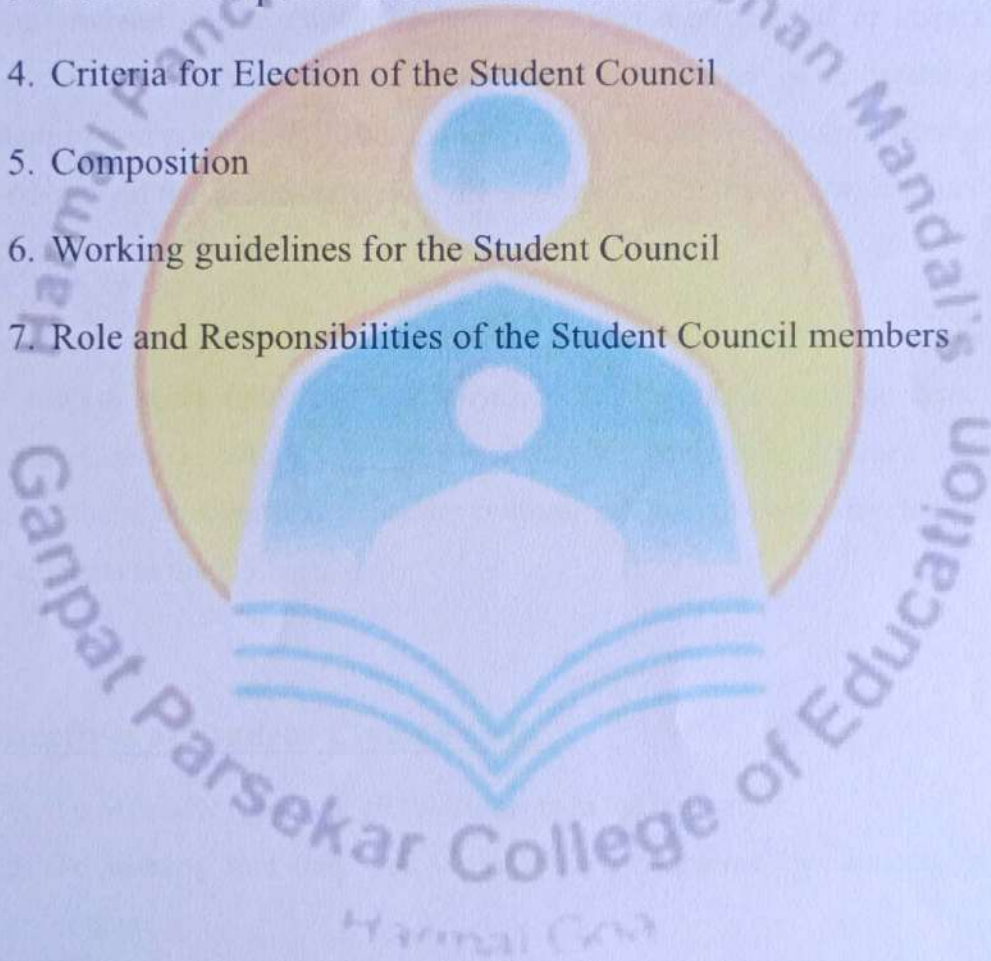
Harmal Panchakroshi Shikshan Mandal's  
GANPAT PARSEKAR COLLEGE OF EDUCATION  
(Affiliated to GOA UNIVERSITY and Recognized by NCTE)  
Vidya Sankul, Bhom Plateau, Harmal – Goa, 403524

**STUDENT COUNCIL POLICY 2023-24**



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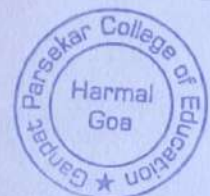
### **Introduction:**

The student council of Ganpat Parsekar college of Education – Harnal, plays an important role in the student fraternity. The student council is a representative of all students of the college. It also works as a stronghold of inspiration, motivation and perfection, where students learn the art of leadership, group dynamics and punctuality. The team of 13 student representatives, persistently works around the year to articulate ideas, events and initiatives which attributes to the vision of the college.

The aim of the college Student Council is to serve as a channel through which the student community can put forward their opinions and concerns. The Student Council continuously work to identify student-related issues and help resolve them, thus building a healthy environment and all-round development of the students in the College.

### **Objectives of Student Council Cell:**

1. To officially represent all the students in the college.
2. To identify and help solve problems encountered by students in the college.
3. To communicate its opinion to the college administration on any matter that concerns students and on which the council wishes to be consulted.
4. To promote and encourage the involvement of students in organizing college activities.



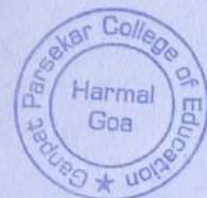
### **Role and Responsibilities of the Student Council:**

1. To promote the interest of students among the college administration, staff and parents.
2. To identify and help solve problems encountered by students in the college.
3. To consult students on any issue of importance pertaining to their overall growth.
4. To organize educational and recreational activities for students.
5. To participate in developing the college educational projects and to promote the same amongst the students.
6. To actively participate and lead the organization of college events.
7. To propose requirements to the college administration that would improve the quality of life in the college.
8. To maintain good relations with the college staff (teaching and non-teaching staff) and parents out of mutual respect.

### **Composition of Student Council:**

The following is the composition of the college Student Council:

1. General Secretary
2. Sports Secretary
3. Cultural Secretary
4. Discipline representative
5. Lady representative
6. Class representatives





### **Criteria for Election of Student Council:**

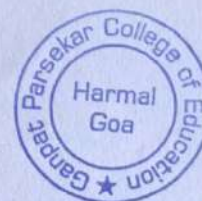
- Members of the Student Council shall be elected through election process.
- Student candidates interested in contesting the election process should fill the nomination form.
- The student nomination shall be verified based on their academic report, basic discipline and attendance of previous year.
- Final list of the candidates for the various post of the student Council will be declared by the convenor of the student council after verification.
- Date and rules of the election will be duly informed.
- No student will campaign for the election during lecture timings.  
Campaigning in physical format shall be only with the consent of the convenor of the student council.
- Only one campaign will be allowed per candidate per post.
- The Student Council shall be constituted after the reopening of the college every academic year.

### **Tenure:**

The student representatives on the Student Council shall hold office for a period of ONE academic year.

### **Working Guidelines for Student Council:**

1. Views of all members of the Student Council, faculty and student alike – are to be respected and equal importance is to be given to all.





2. The Student Council shall meet at least twice during a semester. The convener shall call the meetings of the Student Council.
3. The quorum for Student Council meetings shall be 50% of its total strength. It is expected that all members of the Student Council must present in the meeting.
4. A member of the Student Council may invite any person to a meeting with the consent (and on behalf) of the Convener for a specific agenda item.
5. The Student Council shall take decisions by consensus of majority.
6. The minutes of all meetings shall be recorded and circulated to all members of the committee.
7. Members of the student council shall also fulfil their respective duties and responsibilities in various college committees where in they are included as members.

### **Role and Responsibilities of the Various Functionaries of the Student Council:**

#### **1. General Secretary**

- To prepare the agenda of the meeting and circulate the same among all the members before the meeting.
- To supervise the tasks of the council members.
- To record the minutes of every meeting.
- To keep record of all events conducted (reports & photographs), maintain the details of participation in the intercollegiate fests, keeps track of articles published in the media related to college activities and students.

#### **2. Cultural Secretary**





- To co-ordinate all cultural activities in the college and shall draw up the program of all cultural activities on the basis of the proposals submitted by respective members in coordination with the Cultural Committee.
- To take responsibility of conducting intra and inter-collegiate cultural fests with the help of other council members.
- To coordinate in identifying talented and interested students and ensure participation in cultural fests of other colleges.

### 3. Sport Secretary

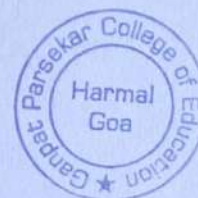
- To coordinate and implements activities of the sports department as per the guidance of the Head of the Sports Department.
- To provide skilled leadership and adequate facilities for the students to participate in sports activities.
- To promote healthy competitions through intra and inter-collegiate sports activities.

### 4. Lady Representative

- To bring awareness for women-related issues.
- To monitor the function and servicing of the equipment in the ladies common room.
- To act as a support system to the girl students of the college
- To work towards the holistic development of lady students and helps nurture qualities for better empowerment of lady students.

### 5. Discipline Representative

- To review the attendance and discipline in the class as well as when the students attend functions and programs in the College and outside the College to make the functions successful.



- To ensure all students are present in prescribed, neat and tidy uniforms during the daily assembly.
- To coordinate with class representatives and ensure strict discipline in class and corridors, at all time.
- To report any repeated defaulter of indiscipline.
- To ensure that the students adhere to the disciplinary policies of the college at all times.

6. **Class Representative**

- To act as a prime official channel of communication between the teacher and rest of the class, for all monitoring formalities.
- To bring forward any opinions, concerns, and ideas from their classmates regarding their academic experience.
- To ensure their class maintains discipline at all times, especially when not in progress.
- To ensure the students of the class take proper care of the college property in the classroom.
- To ensure that lights and fans are switched off while not in use and while leaving the classroom.
- To ensure full cleanliness is always maintained of the assigned classroom.
- To ensure that no student of the class is throwing garbage, paper pieces, pencil shavings, food items etc. anywhere other than the dustbin.





- Decision of the Principal is final and binding on the policy, however the policy can be amended, when required, with the consultation of IQAC and approval of the Principal.

**Created by IQAC Cordinator and Members-**

1. Ms Kavitha Nair *Kavitha*
2. Dr Pandurang Pandit *Pandit*
3. Mr Pritesh Naik *Pritesh*
4. Mr Sachin Gaonkar *Sachin*

*Inputs by.*

Convenor – Student Council Ms. Namrata Khurje *NKhurje*

Verified and Approved by -



College seal

