



HarmalPanchakroshiShikshan Mandal's

GANPAT PARSEKAR COLLEGE OF EDUCATION

(Affiliated with GOA UNIVERSITY and Recognized by NCTE)

Vidya Sankul, BhomPlateau ,Harmal – Goa, 403524

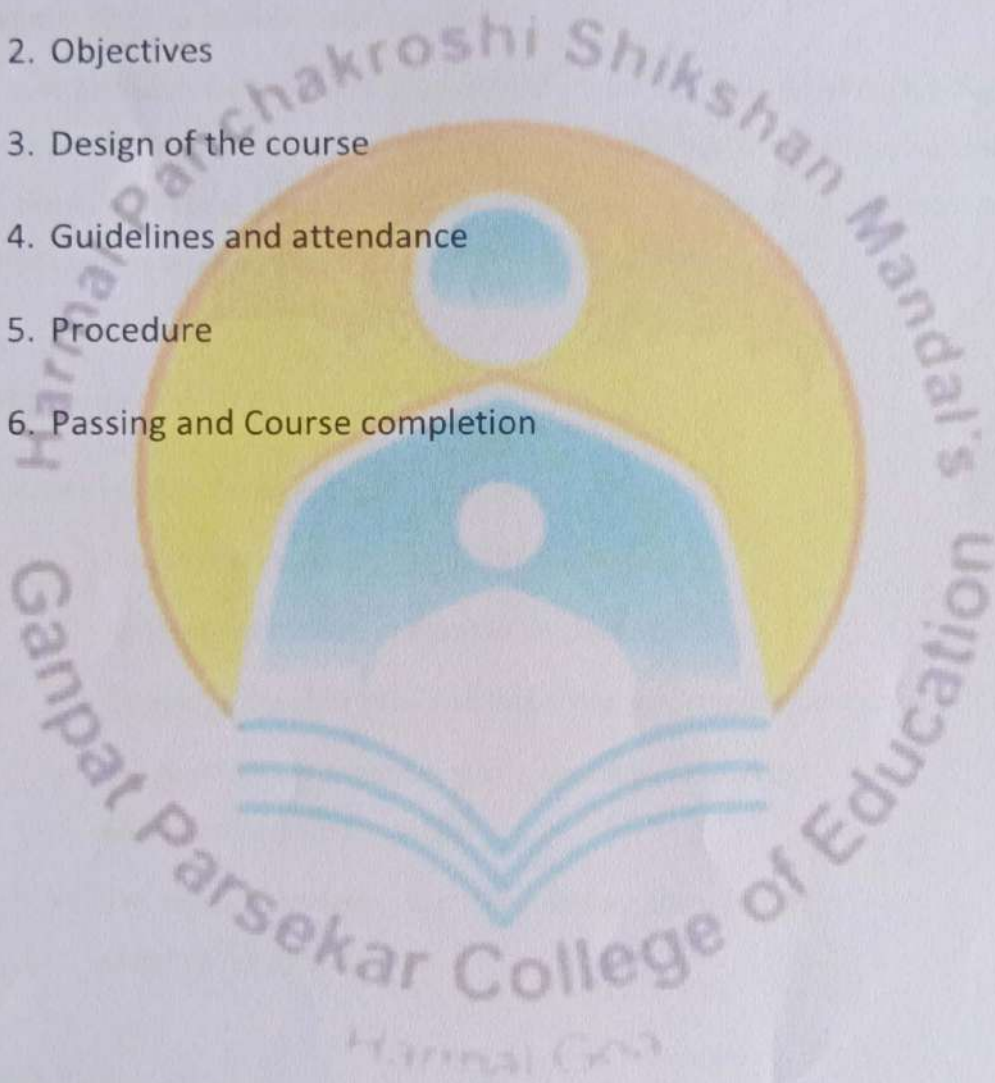
Guidelines and Procedures – Value added Course

2022 - 2024



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Preamble

Value-Added courses are designed and conducted to provide the necessary skills to increase the employability quotient and equip the students with essential skills to be successful teachers.

Ganpat Parsekar College of Education offers a wide variety of Value Added Courses which shall be conducted after class hours but at a designated slot on the timetable. These courses shall be conducted by experts or in-house staff. These courses will increase the skill of the teacher trainee.

Objectives

Objectives of the Value Added Course are:

- To provide students with additional skills.
- To improve the competence of the students.
- To bridge the skill gaps and make students employment ready.
- To provide an opportunity for students to develop their interdisciplinary skills.
- To mould students for progression into higher education or employment.

Design of the course

- The STCC shall seek proposals from departments and committees for value-added courses for the academic year.



- The proposing teacher / Course coordinator shall prepare detailed modules, unit-wise.
- Contact hour for each unit has to be mentioned.
- Outcomes of the course must be clearly stated.
- The course offered should not be the same as any course listed in the curriculum of the respective program/ or any other program.

Guidelines for conducting value-added courses

- Value Added Course is not mandatory to qualify for any program.
- It is a teacher-assisted learning course open to all students.
- Classes for VAC will be conducted during the RESERVED Time Slot for a week or beyond the regular class hours.
- A student will be permitted to register for only one Value Added Course in a Semester.
- The students may be allowed to take value-added courses offered by other departments

Duration and Venue

- The duration of value added course should not be less than 30 hours.
- The committee for short-term courses shall provide class room/s based on the number of students/batches.

Procedure for Registration

- The list of VAC shall be displayed on the website and notice board.



- A student shall register for a Value Added Course offered during the semester by submitting the duly filled-in registration form.
- A student shall pay a registration fees of Rs. 100/- or more as per the requirement of the course.

Attendance

- Each faculty handling a course shall be responsible for the maintenance of Attendance and Assessment
- Faculty shall maintain a record
- Record shall contain details of the students' attendance, marks obtained in the Internal Assessment Test
- At the end of the semester, the record shall be duly signed by the Course Instructor
- Each student shall have a minimum of 75% attendance in all the courses of the particular semester failing which he or she will not be permitted to write the End-Semester Examination.
- Relaxation of attendance requirement up to 10% may be granted for valid reasons.

Passing Requirements and Grading

- The passing requirement for value-added courses shall be 40% of the mark

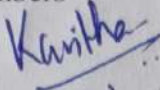
Course Completion


- The students who have successfully completed the Value Added Course shall be issued with a Certificate duly signed by the Authorized signatories.
- *Decision of the Principal is final and binding on the policy, however the policy can be amended, when required, with the consultation of IQAC and approval of the Principal.*

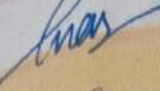



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